

Meeting Session	DCUSA Panel (Open Session)
Paper Reference	Panel_2025_0820_09_SIG Headline Report
Action	For Information

## SIG Headline Report

### 1. Synopsis

- 1.1 This report sets out the key decisions made at a DCUSA Standing Issues Group (SIG) meeting on 25 July 2025. The minutes of the meeting are available [here](#) on the DCUSA website.

### 2. DIF 84 'Consequential changes as a result of Distribution Code Review Panel (DCRP) DCRP/18/03 and DCRP/MP/19/02

- 2.1 It was noted that DIF 84 had been initially raised as a Consequential change as a result of Distribution Code Review Panel (DCRP) DCRP/18/03 and DCRP/MP/19/02.
- 2.2 It was explained, as per the update provided in Junes SIG meeting, that the desired outcome for the review of this item was to either find a sponsor to raise this as a CP, or to hold a vote in accordance with [DCP 417 'Ability for the DCUSA Secretariat to Raise Change Proposals'](#) so the secretariat can raise a CP.
- 2.3 It was agreed that the CP should be worded in an open manner and note that P2/6, which is referenced within the DIF, and the D-Code change had been superseded by P2/8 so the text in the DIF and housekeeping item was out of date.
- 2.4 In summary it was agreed that the intent of any potential CP should be along the lines of 2/6 has been superseded and so the DCUSA requires an update to reflect the current position.
- 2.5 It was also highlighted that it wouldn't be a simple case of doing a search and replace within the relevant text to replace the references, as the references to the various clauses and schedules could have been changed, replaced or moved over time.
- 2.6 Due to this it was agreed that a Working Group, with industry experts with the relevant knowledge on engineering standards would be the best approach.
- 2.7 The Working Group held a vote on whether the secretariat should raise a CP to update the DCUSA with the correct references. It should be noted that 2 DNOs, 2 suppliers and one IDNO had voted to approve the Secretariat raising the change and that there were no votes against the Secretariat raising the change and there were no abstentions.

### 3. DIF 85 'Updates to company names in Section 3 of Schedule 2B and Schedules 17 and 18'

- 3.1 Similarly to DIF 84, it was noted that at Junes SIG meeting, it was agreed to raise a separate DIF for this item so it could be brought to July's SIG meeting to see if a sponsor could be found to raise a CP or to hold a vote so the secretariat could raise a CP.
- 3.2 It was noted that it had been mentioned at previous meeting if the process could be future proofed for name changes, by updating the text in a way that didn't include a company names.

- 3.3 It was again agreed that this would require a CP and that the Secretariat should raise this, so a vote was held. The outcome of the vote was that 2 DNOs, 3 suppliers and 2 IDNOs had voted for the secretariat to raise a CP with no votes against and no votes abstaining.

#### 4. DIFs 86 and 87 Charges#1 and #2

---

- 4.1 The Chair opened this discussion by stating that it had been quired if these DIFs should go to the DCMDG by a SIG member. The Chair advised that as the DIF was looking at reviewing the billing windows/periods, and not the charges themselves, it felt like this issue was be suited to the SIG.
- 4.2 The Chair went on to note that the issue was received at the DCUSA on 18<sup>th</sup> July, and as the next DCMDG meeting wasn't schedule until 21 August, it made sense to have this brought to the SIG so it could be reviewed a timelier fashion.
- 4.3 It was queried if the process had been set up in its current form specifically and it was explained that this wasn't the case and that the process had worked like this for as long as all the SIG attendees could remember.
- 4.4 It was highlighted that the scenario the DIF was looking to tackle may be relatively rare which is why the issues hadn't been tackled previously, and that as the processes and systems were under review due to MHHS, it felt like now would be a sensible time to review some of these processes to see if they could be brought into some of the MHHS process and/or system changes.
- 4.5 It was agreed to constitute a SIG Sub-group to discuss the two DIFs further and extend the invitation to DCMDG members as well as SIG members, Contract Managers and interested DCUSA parties.
- 4.6 It was agreed that the invitation should highlight that these DIFs are looking at billing/charging windows. It was also agreed to raise these issues at the next DCMDG meeting on 21 August 2025
- 4.7 The Secretariat took an action to set up a Sub-group based on the above and one was agreed to take place on 15 August 2025.

#### 5. Next SIG Meeting – 29 August 2025

---

- 5.1 At present no new issues have been raised.

#### 6. Recommendations

---

- 6.1 The DCUSA Panel is invited to:

- **NOTE** the contents of this paper.

**Andy Green**

**Governance Senior Analyst**